

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS
COMMISSION MEETING OF OCTOBER 4-5, 2012

ATTENDANCE

Members present at October 4 committee meetings: Aiken, Allred, Bierne, Boothe, Henry, Leighton, Mantle-Bromley, Meyer, Nelson, Nuckols, Petersen, Raney, Ritter, Rose, Sakota, Smith. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Absent: Kellerer, Orthel. Guests: Bert Marley, Allison McClintick, Teresa Owens, Andy Snook, Peter Yeager.

Members present at the October 5 general meeting: Allred, Bierne, Henry, Leighton, Nelson, Nuckols, Petersen, Raney, Ritter, Rose, Sakota, Smith. SDE staff present: Haas, Lackey, Linder, Markland, Rhodenbaugh, Schwab. Absent: Aiken, Boothe, Kellerer, Mantle-Bromley, Meyer, Orthel. Guests: Bert Marley, Allison McClintick, Rachel Rojas, Andy Snook.

AGENDA REVIEW/REVISIONS/APPROVAL

M/S (Mantle-Bromley/Petersen): To approve the October 4-5, 2012, Commission meeting agenda as printed. Motion carried unanimously.

IDAHO'S ESEA WAIVER SUMMARY

Nick Smith made a presentation to the Commission on Idaho's waiver for flexibility under the Elementary and Secondary Education Act (ESEA), also known as No Child Left Behind (NCLB). The purpose of the waiver is two-fold. From the federal standpoint, the waiver bridges the gap while Congress works on the NCLB reauthorization; provides flexibility to states/districts; and aligns states to Race to the Top initiatives. For Idaho, the waiver establishes a higher, consistent accountability system across the state that uses multiple measures to determine the performance of both Title I schools and non-Title I schools; aligns our accountability system with Students Come First (SCF); and implements a comprehensive plan for public education in the state.

In applying for the waiver, Idaho was required to address three principles in its application. Principle 1 considers our college- and career-ready expectations for all students. Principle 2 relates to our state-developed differentiated recognition, accountability, and support. Principle 3 details our support of effective instruction and leadership.

As a part of complying with the college- and career-ready expectations for all students specified in Principle 1, Idaho adopted the Common Core State Standards in February 2011 with approval from the State Board and the legislature. The state will transition to Common Core Standards by 2013-2014. Over the next two years, the Department of Education will build capacity at the state, district, and school levels to ensure that the

transition to the standards increases the quality of instruction in every classroom and raises achievement for all students, including English learners, students with disabilities, and low-achieving students. The transition to the Common Core State Standards is being integrated with the implementation of other initiatives, such as in professional development and the teacher evaluation process.

All of Idaho's public colleges and universities have signed the Memorandum of Understanding for the SMARTER Balanced Assessment Consortium, thus ensuring that students who meet the standards will not need remedial coursework at the postsecondary level.

With regard to Principle 2, Idaho is developing differentiated recognition, accountability, and support through a 5-Star Rating System for schools. Each school will be rated as a 1-Star, 2-Star, 3-Star, 4-Star, or 5-Star school based on multiple measures of academic performance, including academic growth. Elementary and middle schools will be measured based on academic growth (how much progress students made over the past school year); academic proficiency (how many students reached grade-level or higher in each subject area on the ISAT); and participation (at least 95 percent of students in schools were tested). High schools serving up to grade 12 will be measured based on academic growth; academic proficiency; postsecondary and career readiness metrics (a school's graduation rate, the number of students enrolled in and successfully completing advanced courses, and student scores on college entrance exams, such as the SAT, ACT, ACCUPLACER, or COMPASS); and participation.

After calculating the above measures, each school will receive a star rating. Five- and 4-Star schools will be publicly recognized/celebrated for their excellent performance. Three-Star schools will be recognized as doing a good job for students but will also be on an improvement plan in certain areas. Two- and 1-Star schools will have state-identified areas of improvement. They will develop school improvement plans tied to research-based best practices, and the Department of Education will focus intense time and resources on them to raise academic achievement and close achievement gaps.

Idaho is fortunate in that much of what the waiver requires as a part of Principle 3 is already in place because of our adoption of a framework for teacher evaluation, the ARRA reporting requirements, and the SCF legislation. Some items that must be changed include increasing our evaluation system from two performance levels to at least three levels; having our Evaluation Capacity Task Force develop a systemic way to ensure that all measures included in determining performance levels are valid measures; adding IDAPA language requiring that a portion of a teacher evaluation based on student achievement be tied to ISAT test results for all grades and all subjects, not just tested grades and subjects; having the Evaluation Capacity Task Force work to develop a menu of options for measuring student growth in grades and subjects in which assessments are not required under ESEA; requiring principals to engage in at least two evaluative observations or evaluative conversations with every teacher to inform the one evaluation required annually, and having the Evaluation Capacity Task Force make recommendations on how to address the ongoing review/approval of schools' teacher/principal evaluation and support systems in the future.

Information on How to Read Student Growth Reports; Rewards and Sanctions; and Transition from NCLB to Star Ratings is included in the waiver. It can be found at <http://www.sde.idaho.gov> under ESEA Waiver Presentation 10-02-2012. Changes made to the waiver during the overall approval process are detailed on the same website under Changes to Idaho's ESEA Waiver Application 10-22-2012.

It is mentioned in the waiver application that Idaho is currently working with educational stakeholder groups to develop a statewide framework for administrator evaluations. Once the framework is established, Idaho will use it to make needed changes within administrator preparation programs and also implement Individual Professional Performance Plans for administrators prior to initial certification.

(It is to be noted that Idaho's ESEA Waiver Application was approved by the U.S. Department of Education on October 17, 2012.)

CONSIDERATION OF STIPULATIONS/FINAL ORDERS BY FULL COMMISSION

Andy Snook provided the Commission with the stipulation listed below. The stipulation was agreed to by the respective respondent and was recommended by Andy Snook and the Executive Committee for adoption by the Commission. The Commission members reviewed the stipulation at the meeting and, having no questions or requests for discussion, voted as follows:

M/S (Bierne/Nuckols): To accept the proposed Stipulation as written and enter the accompanying Consent Order in Case #21115 regarding the certificate of Amy Smith. Motion carried unanimously. Commission members Meyer, Ritter, Rose, Sakota, and Smith were recused from voting.

Andy Snook presented the proposed Findings of Fact, Conclusions of Law, and Final Order for consideration by the Commission. Andy reviewed the content of the proposed order and answered questions from Commission members. He also recommended the adoption of the proposed Findings of Fact and Conclusions of Law as presented and that the Commission enter the order revoking the certificate of Christopher Cox based upon his alleged misconduct and subsequent voluntary surrender of his teaching certificate.

M/S (Mantle-Bromley/Nuckols): To accept the proposed Findings of Fact and Conclusions of Law as written and enter the accompanying Final Order in Case #21209 regarding the certificate of Christopher Cox. Motion carried unanimously. Commission members Meyer, Ritter, Rose, and Sakota were recused from voting.

As previously requested by the Commission, Andy displayed samples of a letter of concern and a Letter of Reprimand. A letter of concern is a written, warning type of communication between the certification office and a respondent when there is insufficient substance to prosecute, but there is concern that similar behavior may give to rise to formal disciplinary action in the future. It puts the respondent on notice and helps the certification office track areas of concern that it can take no action on. A Letter of

Reprimand, on the other hand, is documentation of formal discipline imposed. It can be the result of a hearing; a stipulation; or other order of the Commission (i.e., order on default). A Letter of Reprimand is part of an educator's personnel file at his place of employment and part of his certification and Commission files in the Department of Education. Both a letter of concern and a Letter of Reprimand reference the conduct at issue and the code and rule violation.

APPROVAL OF MINUTES

M/S (Henry/Rose): To approve the August 9-10, 2012, Commission meeting minutes as printed. Motion carried unanimously.

LEADERSHIP TEAM

Chair Dan Sakota reported that the Leadership Team met by teleconference on September 19. They discussed the October meeting agenda and the professional development grant applications due November 15 and also reviewed the budget. Christina Linder reported that she sent information to the Budget Subcommittee on 1) Commission staff positive time reporting and 2) the Idaho's MOST report and the initial charge of the Commission. The team's next teleconference will be November 14.

STATE BOARD REPORT

Allison McClintick, Teacher Quality and Special Projects Manager in the State Board office, reported that there are some basic policy items and also the approval consideration of the Boise State University (BSU) IDoTeach program on the agenda for the upcoming board meeting. The board has a goal that 60 percent of young Idahoans, age 25-34, have a postsecondary degree or certificate by 2020. In keeping with that goal, the Complete College Idaho Conference will be held October 30-31 at Boise State University. The conference will bring together educators, business representatives, and community partners to learn more about specific completion initiatives underway as part of the Complete College Idaho Plan. Topics to be discussed include remediation and general education reform, the College Access Network, and resources for counselors and teachers in advising students. The board is helping with the implementation of the Common Core State Standards (CCSS) by collaborating with the Department of Education in conducting workshops where school districts will convene to do unit development and planning around the concept of the new standards. The Smarter Balanced Assessment Consortium will soon be releasing sample assessment items and performance tasks. These will be meant to help teachers, administrators, and policymakers better understand the CCSS and prepare for the implementation of the Smarter Balanced assessments.

ADMINISTRATIVE REPORT

Christina Linder (unless indicated otherwise) reported on the following:

1. The administrator training, both face-to-face and using the proficiency assessment that certifies administrators as accurate evaluators, is continuing. Cohort II has

been started. The next step in the training is how to use the information gained (e.g., in giving effective feedback; in taking the appropriate coaching stance, whether it be more directive or more facilitative, etc.). The next training will be a train-the-trainer model to build capacity within districts. Unfortunately, the training in northern Idaho had to be cancelled because of lack of interest; there are, however, two very full cohorts in the eastern part of the state and in the Boise area. There are about eight administrators in northern Idaho who went through the training last year and want to do the train-the-trainer model; they will have the opportunity to participate in that training model in the Boise area. An additional, similar type of training will be made available to the teachers of any administrator who has done the administrator training. This Effectiveness Series training for teachers has no related tests or certification; it is designed simply to help teachers understand what they will be evaluated on.

2. Administrator evaluation and the Evaluation Capacity Task Force have been put on hold until Idaho's ESEA waiver application has been approved. A state plan for helping districts implement multiple measures of student growth in non-tested grades and subjects has been drafted. Amended board rule to supplement the waiver has also been drafted; it originally specified the proof of proficiency that administrators would have to have in doing teacher evaluations and now has been amended to a strong recommendation that administrators do some type of proof of proficiency.
3. At a meeting this month we hope to get information on the implementation of Schoolnet in the institutions of higher education, a scope of what will be introduced, and a specific schedule as to how that will look. By the end of this year, our preservice teachers need to be using that student data as early as possible, learning how to differentiate instruction, accessing the various digital resources, and, in general, knowing how to do that type of planning. Institutions of higher education in the state submitted proposals by October 1 in response to a Department of Education-issued small (\$10,000) RFP for training to assist faculty in teacher preparation programs to integrate technology into their course curriculum, teaching, and research as they prepare teacher candidates for technology-rich teaching environments. Announcement of the awarding of those grants should come soon.
4. Work continues on the PTE Limited Math endorsement. Additional funding has become available. In addition to teaching mathematics through the business and personal finance courses, thought is being given to how common core mathematics applied math can be embedded into family and consumer sciences coursework. Additionally, we are still trying to determine exactly what is needed in terms of preparation to get PTE teachers ready to competently teach mathematics to students.
5. Recent meetings and conferences that Christina attended include:

- National Comprehensive Center for Teacher Quality (NCCTQ) Conference – “Systems That Last: Great Teachers and Leaders for America’s Schools” – September 5-7. This conference focused on teacher evaluation and administrator evaluation. Much of the conference was devoted to what states that have Race to the Top dollars are doing.
 - Carnegie Foundation on Educator Effectiveness Meeting – September 20-21. This was a very small meeting focusing on what is ahead in teacher evaluation to ensure that teachers are getting the kinds of evaluations that will help them in their practice. There were also updates on the common core. The Carnegie Foundation has provided information on shifts that will be needed because of the CCSS. Christina provided that information to members at the meeting and will also send it to members electronically.
 - Council of Chief State School Officers (CCSSO) Meeting – “Teacher and Leader Preparation and Entry into the Profession” – September 26-28. This meeting centered on the initiative of common standards of educator preparation; states that have much lower cut scores on content knowledge as opposed to states requiring much more robust cut scores; do states have some kind of summative evaluation at the end of preservice based on performance evidence or are they still allowing teachers to be recommended for certification without evidence that they’re competent and ready to go into a classroom; and the fact that such common standards would really enhance reciprocity. Christina will distribute the final report from that meeting to Commission members when it becomes available in November.
6. The revised Idaho Comprehensive Literacy Plan is now available and has been distributed to Commission members electronically.
 7. Christina has researched current available technology for possible transcription of our recorded meeting minutes. It is not a workable option, as it picks up only one consistent voice and not the multiple voices that are heard in a meeting.
 8. Christina provided Commission members with a report from the National Governors Association Center for Best Practices recommending that governors use the university approval process as leverage to ensure that administrators come out of preparation programs properly trained and even certified to do teacher evaluations and that current administrators in the field get professional development in order to do so. Christina also requested that Commission members give her the names of teacher leaders, administrators, and higher education people who would be willing to help shape the administrator preparation requirements. Such people should be able to serve on the team that will review the school administrator standards on March 6-7; attend 2-3 meetings leading up to that date to begin having conversations about pre-service requirements; and be knowledgeable about current research/needs for instructional leadership, school reform, and creating an environment for teachers where they can thrive and collaborate.

AUTHORIZATIONS COMMITTEE

Chair Mikki Nuckols reported that the Authorizations Committee recommended that the Professional Standards Commission approve the following new Teacher to New Certificate/Endorsement requests (for the 2012-2013 school year):

AARDEMA, Sarah, Twin Falls #411, Library Media Specialist
BARKER, Anne, West Bonner County #83, Music K-12
BASTIAN, Tara, Melba Joint #136, Drama 6-12
BECKMAN, Chase, West Jefferson #253, Biology
BENITEZ, Carmelita, Aberdeen #58, Birth-Grade 3
BLACKWELL, Drake, Idaho Arts Charter School #788, English
BLOOM, Christopher, Boise #1, Generalist K-12
BRADLEY, Charlene, Meridian Joint #2, Generalist K-12
CAUHORN, Jamie, Oneida County #351, Generalist K-12
COLE, Janet, Cassia County Joint #151, Limited Math Endorsement
DAHLKE, Jason, Oneida County #351, Government/Political Science
DALLENBACH, Melissa, West Bonner County #83, Mathematics 6-12
DASTRUP, Jerrod, Cassia County Joint #151, Generalist K-12
DERRICOTT, Karen, Bear Lake County #33, Generalist K-12
DICKARD, Cory, Melba Joint #136, Health 6-12
DRIBNAK, Mindi, Kuna Joint #3, Health 6-12
DUNN, Jay, Horseshoe Bend #73, Music 6-12
EMANUEL, Kaitlin, Boise #1, Health 6-12
FAULKNER, Casey, Jefferson County Joint #251, Physical Education K-12
FEDOTOVA, Tasha, Pocatello #25, Foreign Language
FELLS, Brad, Thomas Jefferson Charter School #787, Government
FINDAHL, Dawn, Emmett #221, Generalist K-12
GERMER, Nicholas, Clark County Joint #161, Music K-12
GRANT, Mindi, Basin #72, Birth-Grade 3
HEISTERKAMP, Mollie, West Bonner County #83, Physical Science
HELMANDOLLAR, Jon, Wendell #232, Health 6-12
HORNE, Leanna, STEM Charter Academy #480, Generalist K-12
HUFFMAN, Carol, Nampa #131, Birth-Grade 3
INGLE, Tashia, Meadows Valley #11, Government/Political Science
IRWIN, Ross, Twin Falls #411, Natural Science
JANZEN, Jennifer, Meridian Joint #2, Generalist K-12
JAYO, Karrie, Hagerman Joint #233, English 6-12
JONES, Diane, Cassia County Joint #151, Mathematics 6-12
KIRK, Crystal, Meridian Joint #2, Generalist K-12
KNIGHT, Michael, Clark County Joint #161, Government/Political Science
KOWITZ, Kasey, Cassia County Joint #151, Mathematics 6-12; Earth Science 6-12; and Biological Science 6-12
LARSEN, Angela, Meridian Joint #2, Generalist K-12
LOWE, Elisha, Meridian Joint #2, English
LUKE, Chandra, Blaine County #61, Library Media Specialist
MAHLKE, Tami, Twin Falls #411, Library Media Specialist

MARTINEZ, Catherine, Richfield #316, Generalist K-12
 McKINLEY, Deborah, Meridian Joint #2, Generalist K-12
 MOSER, Tyson, West Side Joint #202, Physical Education K-12
 MURI, Heidi, Meridian Joint #2, German
 NELSON, Arlene, Challis Joint #181, English
 NEWBERRY, Billy, Boise #1, Health 6-12
 NORDQUIST, Brett, Meridian Joint #2, Gifted and Talented K-12
 O'BRIEN, Janet, Aberdeen #58, All Subjects K-8
 PECKHAM, Susan, West Bonner County #83, Spanish K-12
 POTTER, Lori, Pocatello #25, French
 PULSIPHER, Jeffry, Jefferson County Joint #251, Director of Special Education
 ROBBINS, Mareena, Lewiston #340, Gifted and Talented K-12
 ROGERS, Emily, Oneida County #351, Generalist K-12
 SANDERS, Richard, Nampa #131, Generalist K-12
 SAVITZ, Katrina, Emmett #221, Generalist K-12
 SHANNON, Elaine, Meridian Technical Charter School #2, Generalist K-12
 SISSON, Jodee, Emmett #221, Director of Special Education
 SMITH, Heidi, Sugar-Salem Joint #322, English as a Second Language
 SMITH, Michael, Richfield #316, School Superintendent
 STITT, Lisa, Boise #1, Gifted and Talented K-12
 ST. JOHN, Michelle, Nampa #131, Generalist K-12
 THOMAS, Kimberly, Nampa #131, All Subjects K-8, Consulting Teacher
 TOLMAN, Sarah Beth, Taylor's Crossing Charter School #461, Government
 TOVAR, Ana, Minidoka County Joint #331, Spanish
 UNDERWOOD, Katie, Challis Joint #181, Generalist K-12
 UTHEIM, Marc, Xavier Charter School #462, Chemistry
 VAN HOFWEGEN, Darren, Hagerman Joint #233, Geography; Health
 VERHAGE, Lloyd, Meridian Joint #2, Natural Science
 WALKER, Rodney, Weiser #431, Humanities
 WARNER, Brigitte, Boise #1, Gifted and Talented K-12
 WILLIAMS, Hope, Oneida County #351, Mathematics 6-12

The Authorizations Committee recommended that the Professional Standards Commission approve the following renewal Teacher to New Certificate/Endorsement requests (for the 2012-2013 school year):

BAIR, Mary, Mullan #392, Family and Consumer Science (3)
 BILLIARD, Nicole, Wendell #232, English as a New Language K-12 (2)
 BLISS, Gerald, Boundary County #101, Basic Math (2)
 DAVIS, Donna Mae, Wendell #232, Birth-Grade 3 (3)
 DRIEVER, Cynthia, Blackfoot #55, Library Media Specialist (3)
 FROST, Wendy, Boise #1, Gifted and Talented K-12 (2)
 HAMPTON, Brandon, Boise #1, Technology Education 6-12 (3)
 HANNA, Willow, Post Falls #273, Biology; Natural Sciences (2)
 HASSELSTROM, Ryan, Cottonwood Joint #242, Physical Education K-12 (3)
 HAWKER, Trina, Blackfoot #55, All Subjects K-8 (2)
 JETSON, Janene, Meridian Joint #2, Generalist K-12 (3)

JONES, Nancy, Twin Falls #411, Mathematics 6-12 (2)
KANE, Carissa, Boise #1, Basic Math (3)
KEINERT, Kate, West Bonner County #83, French (2)
KREN, Mary Ellen, St. Maries Joint #41, Generalist K-12 (2)
LAMOREAUX, Kami, Kendrick Joint #283, Library Media Specialist; Spanish 6-12 (2)
MUSICK JOHANSEN, Monica, Boise #1, All Subjects K-8 (2)
PACKHAM, Amanda, Twin Falls #411, Generalist K-12 (4)
RUFFING, David, Vallivue #139, Generalist K-12 (3)
SMITH, Brandy, Canyon-Owyhee School Service Agency #989, Counselor (2)
STEWART, Angela, Boise #1, English (2)
WHEELER, Kirstin, Fruitland #373, Birth-Grade 3 (3)
WILDER, Steve, Meridian Joint #2, Biology (2)
WILLIAMS, Ardith, Butte County Joint #111, Birth-Grade 3 (3)

The Authorizations Committee approved 36 Provisional Authorizations, 1 Pupil Personnel Services, and 18 Content Specialists (for the 2012-2013 school year).

The committee discussed the cancellation of a Commission meeting. The committee would prefer the cancellation of the January meeting. On another note, Dan Sakota requested that Cina Lackey provide an update to certificate renewal information at the November meeting, specifically for 2011 and whatever is available for 2012.

The Commission ACCEPTED the report of the Authorizations Committee. Motion carried unanimously.

PROFESSIONAL DEVELOPMENT COMMITTEE

Chair Kelly Leighton reported that the committee went over the grant-reviewing process for the benefit of its new members. They also discussed a needed update on the website and an appropriate contact for any website changes. The committee concluded that it would be difficult to cancel their November meeting because of the professional development grant applications that need to be reviewed and awarded that month (November 15 – grant application deadline). January would be a better choice for meeting cancellation for this committee.

The Commission ACCEPTED the report of the Professional Development Committee. Motion carried unanimously.

STANDARDS COMMITTEE

In Chair Kathy Aiken's absence, committee member Daylene Petersen reported on the following committee discussion items (unless indicated otherwise):

1. For some time, the committee has been discussing the relevance of the two required Praxis tests (#0021 and #0690) for the EC/ECSE Blended Certificate. Both tests assess pedagogy but not content knowledge. Because content knowledge is not assessed, these certificate holders are not considered to have

Highly Qualified status. The committee agreed that Praxis test #0022 Early Childhood: Content Knowledge is a more appropriate test for the Blended Certificate holders and gives them Highly Qualified status. Additionally, test #0690 was recently revised and is now #0691, which Idaho has already adopted.

The Commission PASSED the Standards Committee's recommendation to adopt Praxis test #0022 Early Childhood: Content Knowledge in place of test #0021 Education of Young Children. Motion passed unanimously.

2. The committee has also for some time discussed the decrease in pass rates with the adoption of the new Praxis #5195 World Language: Spanish test in 2010. On October 3, Educational Testing Service (ETS) conducted a state standard setting study of that test with a panel of 11 teachers and teacher preparation faculty. After a lengthy review and discussion, the panel recommended that the cut score remain at 163 for the time being. When a total of five years of Idaho test taker data is available, the panel would like the Commission to review the data and hopefully raise the cut score to the national average of 168.
3. The scheduled 2012-2013 standards reviews are as follows: English Language Arts – December 13-14; Reading – December 13-14; Gifted and Talented – January 10-11; Library Science – January 10-11; School Nurse – February 21-22; and School Administrator: Superintendents and Special Education Directors – March 6-7. Commission members are asked to provide Katie Rhodenbaugh with the names of willing participants for the teams for the above-mentioned reviews.
4. The four Idaho administrator preparation programs that each received a mini-grant to conduct administrator preparation research have been asked to provide a progress report on their research; they've also been reminded that research findings are due by October 31. One progress report has been received, and one institution has been granted an extension for the reporting of its research findings by the end of November.
5. Nick Smith reported that the proposed rule change for the current Director of Special Education endorsement, which requires a minimum of three years of classroom experience working with special needs populations in order to qualify for the endorsement, has been retracted from the rule-making process. Various public comments in opposition to this proposed rule change were received.
6. The committee reviewed the very thorough proposal submitted by Idaho State University for its new Online Teacher Endorsement program. Further discussion on the program will continue at the November committee meeting.

The Commission PASSED the Standards Committee's recommendation to conditionally approve the proposed Online Teacher Endorsement program at Idaho State University. Motion passed unanimously.

7. Christina Linder reported that from collaborative efforts between the Department of Education common core people and the education deans' group, we are getting more objective, concrete information regarding how teacher preparation can be changed, how teachers can get what they need to begin addressing the CCSS, etc. Those efforts will be an on-going process.
8. The committee discussed the wide range of ethical violations that can occur during standardized testing. The committee supports and commends the Department of Education assessment team and the Commission Executive Committee for including the Code of Ethics policy regarding assessment in Idaho's assessment manual. Anne Ritter asked that the Code of Ethics language in the assessment manual be forwarded to Executive Committee members.
9. The committee discussed the impact of eliminating one meeting from the current year meeting schedule. The January meeting is more crucial to the work of this committee because it occurs during the legislative session and after two preparation standards reviews have been completed. The November meeting would be the preferred meeting for elimination.

The Commission ACCEPTED the report of the Standards Committee. Motion carried unanimously.

EXECUTIVE COMMITTEE

Chair Dan Sakota reported that the Executive Committee met with Andy Snook, Shannon Haas, and Annette Schwab to discuss ethics case information.

M/S (Henry/Meyer): To move the Executive Committee into Executive Session to review and discuss investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d). Motion carried unanimously.

Andy Snook reviewed the cases needing Executive Committee decisions.

M/S (Nelson/Bierne): To move the Executive Session of the Executive Committee into Open Session to vote on investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d). Motion carried unanimously.

Dan reported the following actions taken on cases:

Case #20521 – Certificate Reinstated (must meet current requirements for reinstatement)
Case #21202 – Confirmed Previous Decision (Letter of Reprimand with Stipulations)
Case #21205 – Conditional Certificate with Stipulations
Case #21219 – Suspension
Case #21220 – Indefinite Suspension with Stipulations
Case #21224 – Indefinite Suspension with Stipulations

Cases closed: #21012, #21129, #21131, #21208.

There are currently 10 cases under investigation, 6 cases pending stipulation, 2 voluntary surrender cases, 3 cases in which the administrative complaints have been filed or are to be filed, and 6 default cases.

The committee reviewed/discussed the Code of Ethics revisions. There will be further committee discussion on the revisions at the next meeting, and then the revisions will be forwarded to the full Commission for input and ultimately approval.

The committee and the full Commission discussed options through which the Commission could deal with the issue of conditioned, suspended, or revoked educators serving as substitute teachers, including a substitute certificate; a substitute application disclosure; the setting of minimum substitute standards through statute, etc. In the interim, Christina Linder will distribute to district administrators a recommended Request for Verification of Certificate Status form to include with their substitute applications.

The committee also discussed the degree to which the Commission wants to be involved in the contractual issues created when educators leave their districts. On another note, the committee has no real preference for the month in which a meeting is cancelled. A cancelled full-Commission meeting at any time will possibly create a large enough gap of time to necessitate a one-day meeting of just the Executive Committee to avoid delaying the needed action on pending cases.

The Commission ACCEPTED the report of the Executive Committee. Motion carried unanimously.

BUDGET SUBCOMMITTEE

Budget Subcommittee Chair Shelly Rose reported that revenue exceeded expenditures for the months of July and August. The subcommittee, however, remains concerned about declining revenue and discussed cost-saving measures. Some of those measures included cutting back from six Commission meetings per year to five; making the Code of Ethics available only online and eliminating any future printings of it (reading it would be an online certification application requirement); etc. It was decided to include the current budget on the Commission website. The subcommittee will continue to work on developing/presenting options for addressing the decline in budget revenue to Commission members for consideration. Cancelling any 2012-2013 Commission meeting will not impact the Budget Subcommittee.

The full Commission discussed the best meeting cancellation time for each respective committee/subcommittee in the event that the number of 2012-2013 Commission meetings were reduced from six to five. It was decided to discuss this further at the November Commission meeting, when the possibility of cancelling specifically the April 2013 meeting will be revisited.

The Commission ACCEPTED the report of the Budget Subcommittee. Motion carried unanimously.

COMMUNICATION PLAN

Items of interest in these meeting minutes that members may want to communicate to their constituencies include:

- Deadline of November 15 for professional development grant applications - (see page 9, PROFESSIONAL DEVELOPMENT COMMITTEE REPORT, middle of page)
- Retraction of proposed rule change for the current Director of Special Education endorsement – (see page 10, STANDARDS COMMITTEE REPORT, item 5)
- Participants needed for 2012-2013 standards reviews teams – (see page 10, STANDARDS COMMITTEE REPORT, item 3)
- Qualified volunteers needed for school administrator standards development – (see page 6, ADMINISTRATIVE REPORT, item 8)

ADJOURNMENT

M/S (Bierne/Petersen): To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:45 a.m.

Mary Jane Markland, Secretary
Professional Standards Commission

Christina Linder, Administrator
Professional Standards Commission